

AEM 4796 Internship Program Student Application for Credit and Work Proposal

Please complete this application, print and submit it to the AEM main office (107 Akerman Hall) with an attached APAS or unofficial transcript and any other documentation.

Name:	Student ID#:
Email:	Phone #:
School Address:	Home Address:

Please complete this section if you are an international student.
(see <http://www.iss.umn.edu/> for more information)

Visa Type:	Have you obtained approval from ISSS to work in the US?	Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>

Work Placement Specifics	
Organization/Agency:	
Date Placement Begins:	Date Placement Ends:
Supervisor's Name & Title:	
Supervisor's Phone Number and email:	
Address of Actual Worksite:	

Job Description (Describe, in detail, your role and responsibilities)

Learning Objectives

Be specific about what you intend to learn through this experience.

Learning Activities

How will your internship activities enable you to meet your learning objectives (include projects, research, report writing, etc. which you will be involved with while working with them, relating them to what you intend to learn.

Supervisor's Comments/Remarks

Student's Signature	Date
Supervisor's Signature	Date

Make three copies of this contract: one for your records, one for your supervisor and one for the department. You may drop the department copy off in the AEM main office at 107 Akerman Hall or you may mail or fax it to the following address:

**107 Akerman Hall, 110 Union ST SE
 Minneapolis, MN 55455
 Fax: 612-626-1558 Phone: 612-625-8000
 Attn: Internship Program**

Office Use

Requirements

y/n	Requirement
	Upper division BAEM undergraduate status in good standing
	Cumulative grade point average of at least 2.70.
	Bona fide offer of full-time industrial employment for an appropriate length of time.
	International students must meet INS eligibility requirements and must secure approval from the University office of International Student Scholar Services prior to accepting a job offer.

Internship verification	By:	On:
Program Director Approval Signature		
This student meets the requirements listed on the reverse side of this form and has my permission to register for this course.		